

Non-Commercial Photo/Film Shoot Application

This application provides the applicant with guidelines and information for photography or filming within publicly accessible areas of Southern Cross Station.

The details outlined in this application, form an agreement between the Applicant and Southern Cross Station Pty Ltd to conduct photography or filming on the station’s property.

Once completed please email to: info@southerncrossstation.com.au

Applicant Information		
Name:		
Company/Organisation/School name:		
Address:		
Suburb:	State:	Postcode:
Mobile:	Phone:	
Email:		
Photo / Film Shoot Details		
Activity Type:	<input type="checkbox"/> Photo Shoot	<input type="checkbox"/> Film Shoot
Type of Shoot	<input type="checkbox"/> Not-for-profit	<input type="checkbox"/> Student
	<input type="checkbox"/> Private Use	<input type="checkbox"/> Other, please specify:
Please describe what the purpose and topic of the photography/filming is for (provide as much detail as possible)?		
Date(s) of Shoot:		
Time: (include set up and dismantle):		
Number of staff that will be involved and onsite:		
Select Location(s):	<input type="checkbox"/> Main Entry	<input type="checkbox"/> Street / External
	<input type="checkbox"/> Concourse	<input type="checkbox"/> Bourke Street Bridge
	<input type="checkbox"/> Level 1 Collins Street	<input type="checkbox"/> Platform/s (No. _____ Platform)
	<input type="checkbox"/> Other, please specify:	
What technical equipment will you bring on-site?		

Other general information:

On the day Contact Details

Name:

Mobile:

Conditions of Photo / Film Shoot

The following acts or activities must not be conducted as a part of any photography or filming, unless formally approved in writing by station management.

- Riding a bike, scooter, skateboard, in-line skates or similar device in the station
 - Protrusion of any object from vehicle window.
 - Placing items on tracks or over the yellow line on the platform.
 - Crossing tracks at unauthorised locations.
 - Interference with the operation of the station in anyway.
 - Interfering with train timetables, producing train delays.
 - Conducting any activity beyond the yellow line on platform.
 - Obstructing SCS staff, customers, and employees of any rail or transport operation.
 - Interfering with station infrastructure.
 - Promotion of pornographic or explicit and/or inappropriate material.
- Equipment that has the potential to obstruct or endanger the operations of SCS is strictly prohibited, e.g. flash equipment or any bright lighting is prohibited in the vicinity of trains, trams and buses due to safe driving requirements.
 - Any use of tripods must have a spotter to ensure people are not endangered by its use.
 - If travelling on scheduled services or moving within an area where tickets are required, all members of the cast & crew must be required to present valid tickets.
 - At no time are Southern Cross Station passengers or employees to be inconvenienced or intimidated by any activity.
 - It will be a specific condition of any agreement that the identity of any SCS asset will not be altered (i.e. removal, covering over or defacement of station identification) without the express written consent of Station Management.
 - The removal of any resulting litter will be the applicant's responsibility.
 - Unless otherwise approved, there is no vehicle parking available on site (except in commercial car park)
 - This agreement does not confer rights to film or photograph any operational or administrative area of or employees belonging to V-Line, Metro or any other rail or transport groups located or accessing Southern Cross Station.

Risk and Liability

The filming or photography party will indemnify Southern Cross Station Pty Ltd for any loss, damage or injury of any kind arising out of acts or omissions of the party, it employees, volunteers, agents, contractors, subcontractors or otherwise.

The filming or photography party will indemnify Southern Cross Station Pty Ltd against all claims or suits of any kind whatsoever against Southern Cross Station Pty Ltd for any loss, damage or injury of any kind arising out of the acts or omissions of the party, its employees, volunteers, agents, contractors, subcontractors or otherwise in exercising its rights under any Agreement.

The filming and photography party conducts its activity entirely at its own risk and releases Southern Cross Station Pty Ltd from all claims of any kind occurring to any person or property.



Acceptance of Condition

- By signing below, the Applicant, hereby:
- Acknowledge that I have read and accept the conditions listed above and any other conditions which SCS may notify to me, will form the agreement between the Applicant and SCS.
- Indemnify Southern Cross Station, to the extent permitted by law, from all liability, losses and costs (howsoever caused, whether by negligence or otherwise) in relation to any claims for personal injury, property damage or death caused by or arising out of the activity referred to in this application.
- Agree that any photos or film will not be used for commercial or profit purposes.

Signature of Applicant

Print Name

Date

Approved by SCSPL

Print Name

Date